

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo CA 93010
Organizational Board of Directors Meeting
University Preparation Charter School at CSU Channel Islands

May 31, 2019

1:30-4:00

Makerspace/Library

AGENDA

**Public Comment: Instructions for Addressing the Board of Directors and
Requesting Agenda Items**

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting. Any Agenda Item is to be considered a Potential Action Item.

I. Opening Procedures (1:30-2:00)

A. Call to Order

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Cathrine Cartwright				
Michelle Dean				
Marlo Hartsuyker				
Howard Hartzfeld				
Roberto Martinez				
Brian Sevier				
Jesus Torres				

C. Pledge of Allegiance

D.	Roll Call	Present	Absent
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Board Members

Jeanne Adams

Carolyn Bernal

Cathrine Cartwright

Michelle Dean

Marlo Hartsuyker

Howard Hartzfeld

Roberto Martinez

Brian Sevier

Jesus Torres

Administration

Charmon Evans

Darlene Hale

Veronica Solorzano

E. Public Comments

F. Spotlight-8th grade Washington DC Trip-Veronica Solorzano

G. Director's Report

H. Board Reports, Correspondence, and Communications

I. Advisory and Auxiliary Reports

- 1. University Charter Schools Education Foundation**
- 2. School Site Council**
- 3. Parent, Teacher, Student Association**
- 4. ELAC**

II. Regular Session

A. Consent Agenda (2:30-2:35)

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the April 26, 2019 Regular Board Meeting

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Cathrine Cartwright				
Michelle Dean				
Marlo Hartsuyker				
Howard Hartzfeld				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: April Financials for UPCS, check register, credit card statement (2:00-2:10)

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the April Financials for UPCS

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Cathrine Cartwright				
Michelle Dean				
Marlo Hartsuyker				
Howard Hartzfeld				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

2. **Topic/Agenda Item: 8th Grade Washington D.C. trip with possible changes (2:10-2:25)**

Personnel Involved: Charmon Evans/Veronica Solorzano

Fiscal Implications: The Board will review three options for the Washington D.C. trip. Each with different price points.

1. D.C. only
2. D. C and Philadelphia
3. D.C. and New York

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 8th grade Washington D.C. trip with changes.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Cathrine Cartwright				
Michelle Dean				
Marlo Hartsuyker				
Howard Hartzfeld				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

3. **Topic/Agenda Item: Resolution #17 18/19 continued borrowing with California Credit Union, increase to credit card limit (2:25-2:35)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of an increase to the credit card limit.

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Cathrine Cartwright				
Michelle Dean				
Marlo Hartsuyker				
Howard Hartzfeld				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

4. **Topic/Agenda Item: ExED Management Agreement for 2019-2020 (2:35-2:40)**

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the ExED Management Agreement for 2019-2020

Charmon Evans
Executive Director

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Cathrine Cartwright				
Michelle Dean				
Marlo Hartsuyker				
Howard Hartzfeld				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

5. **Topic/Agenda Item: LCAP/Budget Discussion, Annual Measurable Outcomes for 18-19, recommended revisions to actions/services, budget for 19/20 (2:40-3:10)**
Personnel Involved: Charmon Evans

6. **Topic/Agenda Item: Presentation by Annie Ransom regarding leave of absence for a Fulbright Scholarship opportunity in Finland (3:10-3:25)**
Personnel Involved: Annie Ransom/Charmon Evans

ADJOURN OPEN SESSION

III. Closed Session (3:25-4:00)

- A. **Topic/Agenda Item: Public Employee Discipline/Dismissal/Employment**
Personnel Involved: Executive Director

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Cathrine Cartwright				
Michelle Dean				
Marlo Hartsuyker				
Howard Hartzfeld				
Roberto Martinez				
Brian Sevier				
Jesús Torres				

RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN CLOSED SESSION, IF ANY

IV. Board of Directors Announcements/Remarks

V. Future Agenda Items: Next Meeting, June 28, 2019

VI. Adjournment